



**ADONIRAM COUNCIL # 3**

**BY-LAWS**

By-Laws of Adoniram Chapter # 3  
Manchester, N.H.

ARTICLE I – Meetings

Section 1. The Council shall assemble on the fourth Wednesday in March, May, September, and October at an hour not earlier than six o'clock P.M., to be determined at the previous convocation.

Section 2. The Annual Convocation shall coincide with the stated convocation in March.

Section 3. The Thrice Illustrious Master may call special convocations whenever in his judgment the interests of the Council require.

ARTICLE II – Officers of the Council

Section 1. The officers of Adoniram Council No. 3 shall consist of a Thrice Illustrious Master, Deputy Master, Principal Conductor of the Work, Treasurer, Recorder, Captain of the Guard, Conductor of the Council, Chaplain, Marshal, Steward, Organist, and Sentinel. The first five enumerated officers shall be chosen by ballot at the annual convocation in March, and the Thrice Illustrious Master shall appoint all remaining officers. The officers shall hold their offices one year, and until others are chosen in their stead. The offices of Treasurer and Secretary may be held by the same member.

Section 2. The officers shall be installed at the annual assembly, the next stated assembly, or a special assembly called for that purpose, within one month from the time of their election, and shall hold their offices until their successors are installed.

Section 3. Should any elective office become vacant from any cause whatever, such vacancy shall be filled at the first stated assembly after its occurrence, provided notice thereof shall have been given, in the notification of said assembly.

Section 4. The Thrice Illustrious Master, Deputy Master, and Principal Conductor of the Work shall constitute a Standing Committee, whose duty it shall be to audit the accounts of the Treasurer and Recorder, and report at the annual assembly; to examine all bills against the Council, and if approved, at least two of the Committee shall sign them before payment by the Treasurer. They shall also examine and decide all excuses for breach of these By-Laws, and transact generally the financial affairs of the Council, unless it is otherwise specially ordered.

ARTICLE III – Duties of Officers

Section 1. It shall be the duty of the Thrice Illustrious Master when present to preside at all assemblies of the Council, to recite the select traditions and perform such other duties as appertain to his office by ancient usage and custom. In his absence the Deputy

Master shall preside with all the powers and prerogatives of the Thrice Illustrious Master, and in the absence of his superiors, the Principal Conductor of the Work shall preside.

Section 2. The Treasurer shall receive all moneys and securities belonging to the Council from the Recorder, and pay all demands against the Council when duly approved by the Standing Committee; he shall keep a just account of all the moneys he receives and pays, exhibit the same when required, and deliver to his successor in office all of the property of the Council remaining in his possession.

Section 3. The Recorder shall issue all notifications ordered by the Thrice Illustrious Master, he shall keep a true record of all the transactions of the Council, collect all moneys due the Council and pay them to the Treasurer on or before the next stated assembly, prepare an official statement of his account with the Council, and deliver it to the Standing Committee on or before the annual assembly.

Section 4. The Sentinel shall have charge of all the furniture, regalia, and other property appertaining to the work of the Council, see that they are kept in good order and ready for use, and discharge such other duties as may be required by the Thrice Illustrious Master.

#### ARTICLE IV – Membership

Section 1. Every candidate for the degrees shall make application in writing, enclosing a fee that is from time to time determined by vote of the Council, accompanied by a certificate from three Royal and Select Masters that he has regularly received the degree of Royal Arch Mason and is of good moral character and respectability. The ballot may be taken the same day the application is received. Any Companion may request a secret ballot be taken.

Section 2. The election of a candidate must be by unanimous ballot; if not more than two negatives appear he shall be balloted for a second time, and if but one negative appears he shall be entitled to a third. In case of rejection the Recorder shall immediately return the fee to the applicant. When a candidate is rejected no member shall question another as to his vote, declare his own, or complain of the result.

Section 3. Any person having received the degrees in this Council may become a member by signing the by-laws; and any other Royal and Select Master may be admitted a member by a unanimous vote of those present at any regular meeting called for that purpose.

Section 4. Any member (honorary members excepted,) who neglects to pay dues for one year after same shall have been demanded by the Recorder, shall forfeit his membership during the pleasure of the Council, unless a satisfactory excuse be offered, provided three months notice to such delinquent shall have been given by the Recorder.

#### ARTICLE V – Dues and Fees

Section 1. Every member shall pay into the funds of this Council a sum that is from time to time determined by vote of the Council. The Council allows Life Membership based upon the rules and requirements established by the York Rite Life Membership Foundation.

Section 2. The Recorder shall be paid such sum as the Standing Committee may direct.

Section 3. The Recorder and Treasurer shall be exempt from dues.

#### ARTICLE VI – Amendments

Section 1. All amendments to these By-Laws shall be presented in writing at a stated assembly, and lie over one month before a vote shall be taken thereon, and a two-thirds vote of the members present shall be necessary for the adoption of such amendment.